



BRILLANTMONT
International School

DAY-TO-DAY LIFE IN THE BOARDING SCHOOL

RULES WHICH ARE APPLICABLE FROM MONDAY TO FRIDAY :

Presence at mealtimes is obligatory for all students. Students must be suitably dressed and display good behaviour throughout the meals.

The meal times during the week are as follows :

- breakfast is at 7h40
- lunch is at 11h55
- dinner is at 18h45

Class times are fixed by the timetable.

Going out

At 16h20, students who do not have an extra-curricular activity must be present on their floor.

If their behaviour, health and academic status are satisfactory, **students aged 14 or over** are allowed off campus from 16h20-17h20.

Students under 14 are **not** allowed off campus unless accompanied by a member of staff.

Evening : Monday to Thursday

- students are not allowed off campus from 17h20 until the following morning

Friday

- **students aged 16 year or over** are allowed off campus (unsupervised) from 19h30 (after dinner) until 21h00
- **students under 16 years** must remain on campus

From 21h00 all students must be in their house and must not create a disturbance.

RULES WHICH ARE APPLICABLE ON SATURDAY AND SUNDAY :

Invitations and weekend permissions:

Written invitations and written parental authorisations for weekend permissions must be sent to school by no later than midday (12h00) on Thursday. The letters must be signed and the signature will be checked. The invitation must state very clearly that the person who is issuing the invitation takes full responsibility for the student they are inviting. The parental authorisation must state very clearly that the parents accept that the school is not responsible for their child for the duration of the invitation period.

When an immediate family member issues an invitation for a student, he /she can also invite a maximum of two other students. For all other invitations, only the student who has been invited will be allowed to leave the campus.

The Direction reserves the right to refuse to give permission to a student. If a student is enrolled in an excursion or is participating in a sports tournament, permission will not be granted.



Weekend permissions normally commence at midday (12h00) on Saturday. In exceptional circumstances, the student may be given permission to leave after class on Friday. Weekend leave, for five day boarders commences after class on Friday. All students must return to school by 18h00 on Sunday evening.

Meal times

Saturday

- Breakfast : obligatory for **all students**
- Lunch : obligatory for all **students under 16**
- Dinner : obligatory for all **students 15 and under**

Sunday

- Breakfast : optional
- Lunch or Brunch : obligatory for all **students under 16**
- Dinner : obligatory for **all students**

Going out

According to Swiss law : “ frequentation of public establishments” *a young person **aged under 16** unaccompanied by his/ her legal representative is not allowed to go to cafés, restaurants, tea-rooms, bars, pubs and discos without a written consent.*

Saturday

- **students aged 13/14** are allowed off campus **in groups** (unsupervised) from 13h30-18h00. The group must ask the permission before leaving the campus and return with their group.
- **students aged 15** are allowed off campus **in groups** (unsupervised) from 13h30-18h00. The group must ask the permission before leaving the campus.
- **students aged 16** are allowed off campus (unsupervised) from 13h30-20h00.
- **students aged 17 or over** are allowed off campus (unsupervised) from 13h30-21h00.

On request, if the academic results and behaviour are correct, special and exceptional permission may be granted for a later return.

Once a month, students who are **aged 18 years old or over** can request, **with the written permission** of their parents, to stay out from Saturday 13h30 until Sunday 18h00. This permission can be refused if academic results or behaviour are not sufficient.

Every student, regardless of their age must report back to a member of staff when they return.



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Sunday

- **students under 15** are **not** allowed off campus unless accompanied by a member of staff.
- **students aged 15** are allowed off campus **once a month, in groups** (unsupervised) from :
11h30-18h00 (Brunch)
or
13h30-18h00 (Lunch)
The group must ask permission before leaving the campus.
- **students aged 16** or over are allowed off campus **twice a month** (unsupervised) from 11h30-18h00.

The other Sundays, the students are expected to take part in the school's activities or use the day to study.

Every student, regardless of their age must report back to a member of staff when they return.

IN GENERAL

Going out at night without permission

The student's parents will be informed immediately if he/she goes out at night without permission. The Direction reserves the right to exclude a student who goes out at night without permission.

Excursions

All students can choose to join the various excursions which take place each term. We actively encourage all students to join the cultural trips and outdoors activities which take place each term, which is why students must join a certain number of excursions each term. This number of compulsory excursions is determined on a termly basis and is based on the following criteria:

students **who will graduate in June**

students **aged 16 or over**

students **aged under 16**

Tidiness in the rooms

On the student's arrival and departure an "état des lieux" will take place. This is to note down the condition of the objects in the room and will be carried out by the teacher/organiser. Any damage caused to the room during the student's stay will be included in the final bill.

The student is responsible for making the bed every morning, before going to class. The room must be kept neat and tidy in order for the maids to be able to clean it. Hairdryers, irons, televisions and kettles are strictly forbidden in the bedrooms for safety reasons. Each student has a cupboard which can be locked where they have to put their personal belongings. School does not accept responsibility, for theft, loss or damage of personal belongings. Photos and posters can only be hung on the wall with pins provided by the school. Nothing is to be hung or stuck on the doors or door frames.



Absences

A student who is feeling unwell must go to breakfast and report to the school nurse on duty **before** 08h00. If the school nurse deems it necessary the student may be sent back to his/her room and will be excused from class.

Test dates and examination dates are fixed. They cannot be changed. It is the responsibility of the student to find out what work he/she has missed during his/her absence. The teacher will give the student a date by which to hand in the "missed work". This deadline must be respected.

Homework not handed in on time will be penalised. A student who frequently misses a course risks not being awarded a credit for this course and/or not being entered for official examinations. If a student is repeatedly absent, or not excused, the Direction reserves the right to refuse weekend permission and/or to not allow the student to go into town. If the Direction feels that the number of unjustified absences is too high, the student may be excluded.

Dress Code

Students are expected to adhere to the School Dress Code Policy.

Tattoos and Body Piercings

Tattoos and body piercings can seriously affect one's health. As a consequence, all forms of tattoos and body piercings are strictly forbidden. Any student who comes to school with a tattoo or body piercing will be asked to remove or cover it. The school declines any responsibility if a student infringes this rule. Our Student Wellbeing and Pastoral Care Coordinator is available to talk to students about the risks.

Mobile Devices

We understand that keeping contact with family and friends is important and we also understand the importance of mobile devices (mobile phones, iPod, iWatch...). This is why we allow students to bring mobile devices to Brilliantmont. Students must give their mobile telephone number to the Heads of Boarding. However, we **limit** their use to specific times during the day:

During the school day, mobile devices must be placed in the boxes provided in each classroom and at meal times. Mobile devices will be confiscated if they are used during these times.

At night-time, **students aged 15 years and under** must hand in all technology (mobile phones, iPod, iPad, tablets, laptop computers,...) between 21h00 – 07h00. **Students aged 16 years and over** can keep their "technology". To encourage all of our students to benefit from a night of rest there should be no disturbance from technology use between 22h30–07h00, for example mobile phones should be switched to "silent mode". In cases where students are thought to be using technology inappropriately or excessively the school reserves the right to remove the item until the morning. Further episodes of concern may result in the student's technology being removed each night in line with the policy of younger students.

The **only** technology that students may bring to school are the following : laptop computer, iPad/tablet.



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Medicines

No students are allowed to keep medicines in their room without the permission of the school nurse.

Credit Card

The school strongly disapproves of the use of credit cards

Fast Food and energy Drinks

The provision of a varied and nutritionally balanced diet is a priority for the health and wellbeing of BM community. To support this objective, takeaway foods and energy drinks bought off campus or ordered to be delivered on campus are not allowed in school at any time.

Smoking

Swiss law prohibits the sale of tobacco to those under the age of 18. As part of its overall health policy Brillantmont requires students not to smoke on or off campus.

The Direction reserves the right to exclude a student who systematically breaks this rule.

Advice and support on stopping smoking is available to all students from the School Nurse.

Alcohol

The consumption of alcohol is strictly forbidden on the whole campus. Off campus, the Swiss legislation on alcohol is applicable:

Swiss law prohibits the purchase and consumption of alcohol to those under the age of 16 and of alcoholic drinks other than wine and beer to those under the age of 18. (Beer and wine are permitted from the age of 16).

Brillantmont abides by this ruling with the understanding that the student behaves in an orderly manner. Any incident involving alcohol will be severely punished and could result in an immediate expulsion

Drugs

The use of drugs is strictly forbidden. Regular urine tests take place and all students must undertake them. Infraction of this rule could result in an immediate expulsion

Violence

Any incident of violence whether physical or verbal, or serious disrespect towards a peer or an adult will be severely punished and could result in an immediate expulsion.